

## Curriculum Vitae

### NOELLE M. MELANSON, ESQ

1430 ROYAL PALM SQ. BLVD, SUITE 103, FORT MYERS, FLORIDA 33919  
(239) 689-8588

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#### **EDUCATION, ACADEMIC RECOGNITION AND SCHOOL SERVICE:**

**FLORIDA STATE UNIVERSITY COLLEGE OF LAW, JURIS DOCTOR, WITH HONORS, 2003, Tallahassee, Florida**  
Certificate in Environmental and Natural Resource Law and Certificate in Land Use Law

- Article and Notes Editor, *Journal of Transnational Law and Policy*
- Member, *Piece Selection Committee*
- Dean's List, Spring 2003
- Book Award, *Environmental Issues in Business Transactions* 31 December 2004

**Florida Atlantic University, Bachelor of Arts, Magna Cum Laude, 2000, Boca Raton, Florida**

- Social Sciences major
- Certificate in Women's Studies

#### **LEGAL EXPERIENCE:**

**MELANSON LAW PA, FORT MYERS, FLORIDA**

2010- present

##### **SHAREHOLDER/ATTORNEY**

Represent individuals and couples with estate planning matters, including planning for the management of one's estate during life and its disposition on death through the use of trusts, wills, and other planning documents. Assist families in implementation of estate or incapacity plans through probate, trust administration and guardianship. Provide guidance and advocacy for the elderly, the disabled individuals and their loved ones relating to health care, long term planning, retirement, Medicare/Medicaid and patients' rights. Represent and counsel buyers, sellers, developers and lenders on real estate matters, including organizational structure, commercial and residential acquisition, land assemblages, leasing, and financing as well as title insurance.

**PHOENIX LAW P.A. LAW FIRM, FORT MYERS, FLORIDA**

3/2004 – 12/2010

##### **Senior Associate:** Report to Shareholder.

Represent and counsel buyers, sellers, landlords, tenants, developers and lenders on complex real estate matters, including commercial and residential acquisition, development and sales; land assemblages; commercial and residential leasing; construction and permanent financing, drafting and reviewing purchase contracts, loan documents, title documents, title insurance, organization agreements, easements; organizational structure and formation documents and construction contracts; ownership issues related to submerged lands; condominium and planned unit developments; negotiating restructures of loans and advising lender and consumers regarding foreclosure actions as well as estate planning, probate and consumer bankruptcy issues.

**ARD, SHIRLEY & HARTMAN, P.A., TALLAHASSEE, FLORIDA**

04/2002 – 05/2003

##### **LAW CLERK**

Researched, and drafted administrative orders, city ordinances and pleadings for law firm specializing in land use and environmental law, civil litigation and lobbying.

**FLORIDA HOUSE OF REPRESENTATIVES, TALLAHASSEE, FLORIDA**

09/2001 – 05/2002

##### **LEGISLATIVE INTERN/ANALYST JUDICIAL OVERSIGHT COMMITTEE**

Researched, analyzed, and drafted bills and proposed amendments; participated in oversight investigation; worked on committee policy; participated in committee meetings, council meetings, and public hearings on proposed legislation.

**ADDITIONAL INFORMATION:**

**ADMITTED TO PRACTICE LAW:**

- Courts of the State of Florida (2003)
- U.S. District Court, Middle District of Florida (2007)

**MEMBERSHIPS AND RECOGNITION:**

- The Florida Bar (Real Property, Probate and Trust Law Section, Elder Law Section)
  - Fellowship appointment Real Property, Probate and Trust Law Executive Committee (2012)
  - Unlicensed Practice of Law, 20<sup>th</sup> Judicial Circuit (2012)
  - Grievance Committee, 20<sup>th</sup> Judicial Circuit (2013)
- National Association of Elder Law Attorneys
- Academy of Florida Elder Law Attorneys
- Florida State Guardianship Association
- Southwest Florida Real Estate Council
- American Bar Association
- Florida Association for Woman Lawyers
- Lee County Association for Women Lawyers
- Federal Bar Association, Southwest Florida Chapter
- AV® Preeminent™ Peer Review Rating by Martindale-Hubbell®

**APPOINTED TITLE AGENT BY:**

- Attorneys' Title Insurance Fund, Inc.

**PRESENTATIONS AND PUBLICATIONS:**

- NBI Seminars: The Probate Process from Start to Finish: "The Spouse's Elective Share": November 2014
- HalfMoon LLC Seminars: Commercial real Estate Transactions in Florida: "Due diligence from contract to closing": February 2006

**COMMUNITY INVOLVEMENT:**

- Harry Chapin Food Bank of Southwest Florida, Board of Directors, Chairperson
- 2013 Harry Chapin Food Bank Golf Classic, Chairperson
- Heart Ball Gala Fundraiser for the American Heart Association, Planning Committee
- CattleBaron Ball Gala Fundraiser for the American Cancer Society, Executive Planning Committee, Registration Chair (2011)
- Leadership Lee County, Spring 2008
- United Way of Lee, Hendry and Glades County, Allocations Team Member
- "Love that Dress" Gala Fundraiser for PACE Center of Lee
- Habitat for Humanity, "Women Build"